

**OJT LETTER OF INTENT**  
**SUBMIT TO DEO/ER AT CONTRACT AWARD**

Total Training Hours: \_\_\_\_\_

Contractor Name \_\_\_\_\_ anticipates training in the classifications listed and expect to start each on the below given dates:

1. \_\_\_\_\_ Date: \_\_\_\_\_

2. \_\_\_\_\_ Date: \_\_\_\_\_

3. \_\_\_\_\_ Date: \_\_\_\_\_

Report of employment statistics for the entire Company workforce, by hours worked for each craft for the last calendar year.

Position	Total Employees	White Males	Females	Hispanic	American Indian	Black	Asian	Disabled	Number of Recalls
Superintendent									
Operating Engineer									
Equipment Operator									
Mechanics									
Truck Drivers									
Ironworker/Rod									
Carpenters									
Const.Wkr. Bridge									
Const.Wkr.Hwy.									
Pipelayer									
Bridge Maint Wkr.									
Laborer, Semi-Skill									
Laborer, Unskilled									
Foreperson/Bridge									
Foreperson/Hwy									
Welder									
Other, _____									
Other, _____									

Approved by

DEO/ER Official: \_\_\_\_\_ Date: \_\_\_\_\_

(cc: MDOT on-site Project Representative, File, WU)

Send to: Maine Dept. of Transportation  
Office of Human Resources  
16 State House Station  
Augusta, ME 04333-0016

Project Name: \_\_\_\_\_

Contractor: \_\_\_\_\_